

Town of Odessa
MINUTES FROM THE REGULAR TOWN COUNCIL MEETING
MONDAY, JUNE 4, 2007 - 7:00 PM
OLD ACADEMY BUILDING

Those present at 7:00 PM:

Mayor Kathy Harvey
Council Member John Freeman
Council Member Jeff Glueck
Council Member Karlyn Grant
Council Member Betts Jackson

Treasurer James Grant

6 community members

- I. Call to Order and Pledge of Allegiance- The meeting was called to order at 7:05 PM.
- II. Roll Call- Secretary Jessica Norton was absent due to illness.
- III. Delaware State Police Report- The report was read by Lt. Jeff David and Capt. Paige and is attached hereto as Attachment B.
- IV. Approval of Minutes- Regular Meeting 5/7/07

**MOTION BY BETTS JACKSON, SECONDED BY JOHN FREEMAN:
THAT THE MINUTES FROM THE REGULAR MEETING OF
MAYOR AND COUNCIL ON MAY 7, 2007 BE ACCEPTED.**

MOTION CARRIED. VOTE: 5 AYE, 0 NAY

- V. Correspondence
 - A. DTF Land and Water Grant- Town is eligible for funds, must complete full application.
 - B. Software Contract
- VI. Treasurer's Report- Treasurer Jim Grant read the Balance Sheet and Profit & Loss Budget Performance, attached hereto as attachments C and D respectively. Mayor Harvey noted the check written to Capital Software.

**MOTION BY BETTS JACKSON, SECONDED BY KARLYN GRANT:
TO ACCEPT THE TREASURER'S REPORT.**

MOTION CARRIED. VOTE: 5 AYE, 0 NAY

VII. Commission Reports

- A. Planning- Open House was held on May 15; the Commission received many questions and comments which they will review.
- B. Historic- Working on architectural design guidelines for new construction.
- C. Trees- Working on grant and community clean-up

VIII. Old Business

- A. Diemler Street Transfer Legal Costs- nothing to report
- B. Appointment- Trees Commission

MOTION BY JOHN FREEMAN, SECONDED BY BETTS JACKSON: THAT ELIZABETH WALLICK BE APPOINTED TO THE TREES COMMISSION FOR A 3-YEAR TERM ENDING IN 2010.

MOTION CARRIED. VOTE: 5 AYE, 0 NAY

IX. New Business

- A. Authorize Tax Software Expenditure- Council received the maintenance agreement, attached hereto as Attachment E, from Capital Software and significant conversation ensued regarding the referenced “click agreement” which Council did not have. Treasurer Grant said that the check had been sent and that no contract had been signed. Mayor Harvey reminded Council that their motion at the May meeting had been to remove “Software” from the 07-08 Budget, but that the expenditure would have to be approved for this year. Treasurer Grant stated that he had not received any other information or email. Council stated that the contract did not support the information provided by Treasurer Grant, particularly the 5% per year cost increase and the cost of phone support. Mayor Harvey reminded Council that any contract must be approved by Council before she can sign it.

MOTION BY BETTS JACKSON, SECONDED BY JOHN FREEMAN : TO TABLE THIS DISCUSSION UNTIL JEFF GLUECK CAN RETURN WITH HIS LAPTOP COMPUTER.

MOTION CARRIED. VOTE: 5 AYE, 0 NAY

- B. Bagworm Treatment Expenditure- Cost was \$220.

MOTION BY BETTS JACKSON, SECONDED BY KARLYN GRANT: THAT THE EXPENDITURE FOR TREATMENT OF BAGWORMS IN MEMORIAL PARK BY WILLARD MASSEY BE APPROVED.

MOTION CARRIED. VOTE: 4 AYE, 0 NAY

- X. Next Meeting's Date and Time: July 2, 2007, 7:00 PM Council discussed holiday considerations.

**MOTION BY KARLYN GRANT, SECONDED BY BETTS JACKSON:
THAT THE NEXT MEETING OF MAYOR AND COUNCIL BE ON
JULY 2, 2007.**

MOTION CARRIED. VOTE: 5 AYE, 0 NAY

- XI. Tax Software Expenditure (Revisited)- Council drafted a letter to Capital Software.

**MOTION BY JEFF GLUECK, SECONDED BY KARLYN GRANT:
TO NOTIFY CAPITAL SOFTWARE TO HOLD THE FUNDS IN
ESCROW.**

**MOTION BY BETTS JACKSON, SECONDED BY JOHN FREEMAN:
THAT JEFF GLUECK PROVIDE WRITTEN CORRESPONDENCE,
ATTACHED HERETO AS ATTACHMENT F, TO CAPITAL
SOFTWARE AND THAT ALL INFORMATION BE SENT TO TOWN
SOLICITOR CLIFF HEARN FOR REVIEW.**

MOTIONS CARRIED. VOTE: 5 AYE, 0 NAY

Action: Jeff Glueck will send the letter.

Action: Cliff Hearn will look over the contracts and report back to Council.

- XII. Adjournment

**MOTION BY KARLYN GRANT, SECONDED BY BETTS JACKSON:
THAT THE MEETING BE ADJOURNED.**

MOTION CARRIED. VOTE: 5 AYE, 0 NAY

The meeting adjourned at 8:11 PM.

Minutes Approved: _____